

NORTHUMBERLAND

COUNTY

COUNCIL



The Grove School

ASDAN Candidate Support Policy

Date Reviewed: January 2024

Next Review Date: January 2025

Our Candidate Support Policy

Introduction

This policy sets out our school policy and practice involved in supporting candidates throughout the whole process, from start to finish, of any of the ASDAN qualifications we provide.

Access

Candidates and their parents and carers are made aware of the existence of this policy and have open access to it. It can be found in the policy file, situated in the front office, along with the appeals policies for each of the awarding bodies used by The Grove School. All teaching staff are made aware of these policies and how to access them in order that candidates can be supported.

This policy is reviewed annually and may be revised in response to feedback from candidates, teaching staff, parents and carers, governors and external organisations.

Policy Statement

- Students at The Grove School follow individual curriculums which are personalised to meet their individual needs. Individual student curriculums are set out in their IEP's (Individual Education Plans). The Grove School currently uses three teaching, learning and assessment platforms across the whole school dependent upon the individual needs of the students (B Squared, MAPP, I Can Statements).
- ASDAN courses and programmes are amongst the different routes and pathways available to our students within their individual curriculums. Students are supported to develop individual interests, hobbies and life goals to enable them to make supported choices about their post school future. Where possible we match interests, hobbies and goals to individual ASDAN courses and programmes and work experience opportunities to support students to realise their full potential and hopefully acquire a college placement, an apprenticeship, supported work or independent work post school.

- Students at The Grove School, where appropriate to their individual needs, will have access and opportunity to complete ASDAN short courses in English and/or Maths.
- Advice and guidance in relation to ASDAN courses and programme choices is provided to students and their parents and carers through informal discussions, termly parent meetings and annual EHCP review meetings with the class teacher/ASDAN co-ordinator and Head teacher.
- Students are all allocated a Unique Learner Number (ULN) which is held on SIMS.
- Students that are following ASDAN routes in their individual curriculums will have an initial assessment to decide the appropriate level to begin working at. This tends to be Entry 1 or Entry 2 at The Grove School. Our continuous assessment and monitoring approach can sometimes show such a good level of progress and achievement that a student will move from Entry 1 up to Entry 2. Staff are aware that when students move between levels they are moderated at the level with the most completed units.
- Students are supported to work towards successfully completing their ASDAN courses or programmes at their own pace utilising their own interests and skills, appropriate to their individual needs.
- Credit transfers obtained from previously completed ASDAN course and programmes are available in accordance with ASDAN guidelines and regulations.

Penny Derries

Headteacher

Bob Curry

Chair of Governors

Next date for review:- January 2025